

To be used with Question 24
FORM 24 / EDUCATIONAL INSTITUTION DISCIPLINE

Name _____
 First *Middle* *Last* *Suffix*

Discipline involving accusations of cheating, plagiarism or other academic dishonesty should ONLY be reported on FORM 25.

Name of School/Institution _____

Address _____

City _____ State _____ Zip _____

Telephone number _____

Action Taken _____ Date Action Taken _____

Provide substantiating documentation to include copies of any and all relevant documentation contained in your student file.

Provide a Detailed Explanation: This written statement should contain a description of the factual events and actions which led to this incident/conduct. The explanation should include your perspective of the circumstances, reasons, or situations which contributed to the incident/conduct disclosed. This includes any information or explanation which mitigates or lessens the severity of the actions or conduct and to illustrate rehabilitation. Attach a separate page(s) if necessary.

Detailed Explanation

Duplicate this form as needed.