

# **FEBRUARY 2022 COLORADO BAR EXAMINATION – APPLICANT AGREEMENT**

## **THE COLORADO OFFICE OF ATTORNEY ADMISSIONS (OAA)**

**Any Examinee sitting for the February 2022 Colorado bar exam must execute this Agreement by no later than 5:00 PM Mountain Time, Monday, January 3, 2022. Failure to execute this Agreement by the deadline may result in an Examinee being unable to sit for the February 2022 Colorado bar exam.**

IN FAIRNESS TO ALL EXAMINEES IN ALL JURISDICTIONS AND TO MAINTAIN THE INTEGRITY AND SECURITY OF THE BAR EXAMINATION, THE FOLLOWING RULES AND CONDITIONS MUST BE FOLLOWED AND WILL BE STRICTLY ENFORCED.

The staff for the Colorado Supreme Court Office of Attorney Admissions administers the Colorado Bar Examination. Candidates are expected to conduct themselves in a professional and courteous manner, particularly when interacting with security, staff, test proctors and facility personnel. Any candidate engaging in improper conduct or behaving in an unprofessional or discourteous manner may be disqualified and removed from the examination site.

Any Examinee who breaches a required testing condition may be subject to sanctions by the Colorado Supreme Court, Office of Attorney Admissions (OAA), or the Colorado Board of Law Examiners Character and Fitness Committee; sanctions may include, but is not limited to, referral to a Colorado Character and Fitness Inquiry Panel, closure of the Examinee’s admission’s application, and/or nullification of the Examinee’s bar examination score.

*Please enter your initials on the appropriate line by each paragraph after you have read it. By entering your initials, you are indicating that you have read and understood the information in the paragraph. By electronically signing and submitting this Agreement, you are agreeing to the terms and conditions for the February 2022 Colorado bar exam.*

### **Certification:**

I affirm that I am a bona fide Examinee for admission to Colorado and am taking the Colorado bar exam with the intent of pursuing admission to practice law in Colorado. I understand that Colorado DOES NOT allow courtesy seating for the UBE, although I know this does not preclude me from transferring my earned score to applicable UBE jurisdictions.

*Initial:*

### **Computer/ Technology Requirements and Obligations:**

I understand that the entire exam will be administered in-person and I may bring a laptop for testing on the first day of testing for the Multistate Essay Examination (MEE) and Multistate Performance Test

(MPT) portions of the exam, only. If I elect to use a laptop during these portions of the examination I understand that it is my sole responsibility that my testing computer meets all system requirements as set forth by ILG.

*Initial:*

I understand that I am responsible for monitoring my email account for the email address I have on file with OAA, as that is the email address that will be used to create examinees' ILG laptop registration accounts. And, I understand I must contact my OAA Licensure Analyst, via the online application Messaging Center, if I need to change my registered email address.

*Initial:*

**MANDATORY COMPUTER REGISTRATION:**

I will register with the required ILG software on a computer that meets requirements as specified by ILG. I understand that if I do not timely register my testing laptop, I will have to handwrite for the February 2022 Colorado bar examination.

*Initial:*

I understand that I must review and accept the use of ILG provisions and privacy policy and agree to be bound by those terms and conditions if I elect to use a laptop during the examination.

*Initial:*

I understand that I may NOT use an iPad or other tablet-type device to take the computer portion of the examination.

*Initial:*

I understand that if I do not own the computer that I intend to use for the examination, I am responsible for verifying that there are no restrictions in place on the computer that will prevent me from running the ILG software. I also understand that I must have access to the laptop after the examination has concluded until results are released.

*Initial:*

I acknowledge that a mechanical failure or malfunction of my computer or any other personal testing equipment will not be grounds for additional testing time or reconsideration or modification of my score.

*Initial:*

**Testing Environment:**

**PROVIDED TESTING ITEMS:** To ensure the security and integrity of the examination, I understand the following items will be provided to me by OAA during exam administration:

- Day 1 - 1 writing pen, 1 highlighter, 2 writing pens will be provided to handwriters
- Day 2 – 2 pencils, pencil sharpener

*Initial:*

**PROHIBITED ITEMS:** To ensure the security and integrity of the examination, I understand the following personal items are prohibited and not permitted at your testing table:

- Any toy, clock, watch, sound emitting devices that makes a noise (smart watches, digital watches, analog watches, etc.), timers, fitness trackers, calculators, timepieces of any kind, including smart watches, wristwatches, stop watches and table clocks, and any other wrist wear.
- Backpacks, bags, purses, tote bags, bill-folds, wallets, briefcases, computer bags, laptop cases, sleeves, or shells.
- Highlighters, pens, pencils, book holders or stands, pencil grips, and correction fluid/Wite-out. Pens, pencils and highlighters will be provided. Personal writing instruments will be collected and discarded. Small hand held pencil sharpeners prohibited on Tuesday (permitted on Wednesday).
- Reference materials, bar review materials, notes of any kind.
- Cell phones and all other digital, electronic communication devices, data organizers or other digital or electronic storage devices.
- Photographic, recording and transmission devices.
- Devices equipped with GPS.
- Laptop cases, laptop external covers, and other unauthorized laptop accessories. External monitors are prohibited.
- Earplugs, sound suppression or noise canceling headphones. OAA will provide earplugs for both days of the exam.
- Paper items of any kind (including these Exam Instructions and Schedule), whether blank, printed, or written upon, including food, candy and gum wrappers.
- Beverages and beverage containers other than a clear re-sealable (twist or pop top) plastic bottle with the label removed.
- Plastic grocery or garbage bags (regardless of size).
- Key fobs, money, credit cards, hotel or building access cards.
- USB drives.
- Weapons of any kind.
- Hooded or pocketed sweatshirts or sweaters.
- Coats, sport jackets, fleece jackets, down vests and bulky outerwear.
- Garments with linings, significant bulk, or cargo pockets.

- Pockets are prohibited to the extent that their design would allow even a small item to be stowed out of sight. Any allowable pockets must be empty at all times. Generally, pants designed with small form fitting pockets such as those found on regular style blue jeans are acceptable.
- Hats, bandanas, headbands, headgear and head coverings\*.
- Scarves, neckties, and other clothing accessories.
- Removable jewelry.
- Sunglasses and eyeglass cases. Blue light glasses permitted.

\*Unless for religious purposes.

*Initial:*

**PROHIBITED BEHAVIOR:** To ensure the security and integrity of the examination, I understand that I may NOT:

- It is strictly prohibited to reproduce or disclose any [MEE, MPT, and/or MBE] questions or answers by any unauthorized means to any person or to any public forum at any time, including after the examination, until the questions have been publicly released by NCBE. This includes disclosing the substance or details of any test question fact pattern or answer, in whole or in part, by email, blogs, online social or professional networking sites, or any other unauthorized means.
- Wear a headset, headphones of any kind, earmuffs, hats, or anything that covers the head, ears, or face. (Head coverings for religious purposes are permitted.)
- Seek, obtain, or use answers or information from another Examinee or any other person or source during the bar exam administration. Discussion of examination content with other examinees.
- During any testing session, communicate through any means whatsoever, including any visual, aural, verbal, electronic, or any other type of communication, with another Examinee or any other person except for seeking assistance from bar exam staff or technicians.
- Sit for the examination for any purpose other than admission to the bar.
- Wear 'removable' jewelry, non-prescription glasses (other than permitted "blue light" glasses), or clothing that may be deemed offensive or derogatory.
- Attempting to take the examination for someone else.
- Using unauthorized notes, books, calculators, wrist watches/timepieces, notations or other aids.
- Using unauthorized pens; pencils (pens and pencils will be provided to you).
- Failure to follow written and/or verbal instructions.
- Possession or use of photographic, recording or transmission devices.
- Writing on any material other than what is provided at the exam for the purpose of note taking during exam sessions.
- Removal of examination materials or notations of any kind from the examination.

- Failure to follow verbal or written instructions.
- Disrupting other candidates.
- Behaving in an unprofessional or discourteous manner when interacting with others.
- Under the influence of alcohol. Use of any tobacco, illegal drugs, marijuana, non-prescription medications or other products that may interfere with an examinee's and other examinee's wellbeing.
- Any other breach of verbal or written instructions.

*Initial:*

**PERMITTED ITEMS:** I understand that the following items are permitted in the testing area:

- A cushion or regular-sized bed pillow (no Queen, King or oversized pillows). No pillowcases or removable covers.
- A laptop computer with ILG Exam360 on it and compatible power cord. If using a laptop battery it should be fully charged in case there is a power interruption or use a back-up power pack. I understand it is recommended that I keep my computer/laptop plugged in during the exam for optimal computer performance.
- Medication and personal feminine products. Medical devices (e.g. glucose monitor, breast pumps, etc.) if approved as a courtesy accommodation (see submission form [here](#)).
- Snacks and beverages in clear plastic containers, with no labels or printing on them. (I understand that I should have a secure lid on any beverages, as I will not be given extra time if the beverage spills.).
- Face mask/covering, and shields.
- Pencil sharpener and eraser on Wednesday ONLY.
- Blue light glasses.

*Initial:*

## **TEST SECURITY:**

The MPT, MEE and MBE are owned by the National Conference of Bar Examiners (NCBE) and protected by U.S. copyright laws. I understand that I am not permitted to remove or attempt to remove original, duplicated, or recorded test materials, notes, reconstructed test questions, or answers by any means or at any time. This includes sharing the substance or details of any test question fact pattern, option choices, or answer, in whole or in part, by verbal communication, email, blogs, online social or professional networking sites, written notes, or any other means.

*Initial:*

I shall not falsify or misrepresent information required for admission to the examination, impersonate another Examinee, or have an impersonator take the examination on my behalf.

*Initial:*

I will not give, receive, or seek aid from any other Examinee or source during the administration of the examination, with the exception of seeking technical assistance from ILG or OAA.

*Initial:*

Just like licensed attorneys have an ethical duty to report serious misconduct by other attorneys, I understand that if I become aware of dishonest conduct by other examinees I must report that to the Office of Attorney Admissions.

*Initial:*

I will not place my name or initials or otherwise make any attempt of personal identification in any way on any part of the examination answers, except where may be required by the use of my NBCE or OAA-assigned examinee number.

*Initial:*

## **BAR EXAM STRATEGIES AND STORIES PROGRAM:**

An option for all examinees taking the February 2022 bar examination is to participate in the Bar Exam Strategies and Stories Program. This program is a longitudinal study conducted by a team of law and psychology researchers from Indiana University, University of Southern California, and Stanford University.

Participation in the Bar Exam Strategies and Stories Program is voluntary. I understand that if I elect to participate in the program some basic identifying information will be shared with the program researchers to include but not limited to my name, email address, and bar exam score. I authorize OAA to share requisite information that is needed for participation in the study. I may sign up for the program at [https://iupsych.az1.qualtrics.com/jfe/form/SV\\_9EQYotkiAQPJ5nE](https://iupsych.az1.qualtrics.com/jfe/form/SV_9EQYotkiAQPJ5nE).

*Initial:*

## **COVID-19 PROTOCOLS:**

I agree that if I am exhibiting symptoms of COVID-19 during the February 2022 exam, I will excuse myself from the exam, inform staff of my condition and will not return. I agree that if I exhibit symptoms of COVID-19 during the exam, the OAA may disclose my name, contact information and the fact that I was present at the February 2022 exam to public health agencies and the exam facility.

*Initial:*

I agree that while I am at the Colorado Bar Exam testing site I will make every effort possible to stay at least six (6) feet away from any other person at all times.

*Initial:*

I understand that I may be required to wear a face mask that covers my nose and mouth, during the entire time that I am at a Colorado Bar Exam testing site, regardless of whether the Colorado Bar Exam is presently in an active session, unless an exception applies. I understand that if I wear a face shield, I may still be required to wear a face mask. I may be required to bring and wear my own mask to the exam site. I also understand that if I do not bring my own mask, one will be provided to me.

*Initial:*

If I test positive within 14 days of the exam for COVID-19 I agree I will notify OAA immediately. I agree that this information may be shared with the public health agencies and the exam facility. I agree that if an examinee, proctor or staff member (with whom I may have had contact with during the February 2022 exam) tests positive for COVID-19 after the exam, OAA may disclose my name, contact information and the fact that I was present and sat for the February 2022 exam to public health agencies and the exam facility.

*Initial:*

I acknowledge that COVID-19 vaccination status disclosure is required for all examinees taking the February 2022 bar exam. I acknowledge that vaccination status does not preclude me from taking the February 2022 bar examination. I understand that I am required to complete and submit to OAA a COVID-19 Protocols and Agreement as a condition to sit for the February 2022 Colorado Bar Exam.

*Initial:*

I have read the above terms for the February 2022 Colorado Bar Examination and agree to abide by these conditions. I understand that OAA may amend any of these conditions prior to the administration of the February 2022 bar exam, but that I will be notified of any changes. I understand that a violation of any of these conditions may cause me to be directed to appear before a Character and Fitness Inquiry Panel, which could result in my score being temporarily or permanently embargoed or a recommendation to the Colorado Supreme Court that my admission to practice law in Colorado be denied. If I have any questions or concerns about the administration of the exam, I will contact OAA.

*Initial:*

Last Name, First Name, Middle Initial

Examinee Signature

NCBE Number

Date

Email

Submit